

# The Dell Primary School

## **Governing Body Annual Report to Parents 2013-4**



*“...all about learning”*

## Governing Body's Annual Report to Parents 2013-14

Dear Parents,

It was both a surprise and a delight to be voted back into the Chair at The Dell in October last year. I have to thank Heidi Hodkinson, my Vice Chair for standing in for me whilst I then spent 7 weeks in Australia with my son and daughter in law. With today's technology and the ever-expanding Dell School website, I was able to keep in touch regularly with Mr King, see, and read about all the activities that the children were busy with in the run up to Christmas.

In January, we held a special celebration for the 25<sup>th</sup> Anniversary of the opening of The Dell Primary School with the planting of a tree and the burying of a time capsule filled by the children.

Last year was very busy as Mr King and the Strategic Leadership Team led the implementation of the Post-Inspection Action Plan built on the recommendations from Estyn. It aimed to stretch children's attainment at all ages and improve standards, by developing teaching and learning strategies and for the leadership team to monitor and self-evaluate their progress effectively throughout the school. Everybody, adults and children, were involved in some way and it really was 'all about learning'. Estyn returned to check on our progress in September 2014 and we were hugely delighted that they 'removed the school from any further follow up activity' as we had 'fully addressed' two of their recommendations and 'largely addressed' the other three after just 12 months.

The children's achievements were demonstrated fully in the results that were achieved at the end of the year. In Foundation Phase, The Dell was in line with our Family of schools but outperformed other schools in Monmouthshire and Wales at the higher levels. Again, at the end of Key Stage 2, we were particularly pleased to see the how well the more able and talented children (MAT) were performing at the higher levels.

The school community is growing; it is a friendly, happy, fun, loving but hard working and a vibrant one. It continually seeks to improve the environment so that children enjoy being in school and are successful in their learning. Mr King has welcomed more parents and grandparents into school via learning walks, parents' forum, sessions for grandparents and family learning sessions. The achievements by many children both inside and outside the classroom have been outstanding and my thanks go to those parents who volunteer to support many of our activities and to raise funds for the school.

In this year's report we have included hyperlinks to guide you towards further information should you wish to find out more. As you'll be aware, there is now a wealth of information about the school and learning at [www.dell.monmouthshire.sch.uk](http://www.dell.monmouthshire.sch.uk).

Leadership which is inspired, full of passion, vision, energy and dedication is present everywhere, at all levels from Governors to the children. We are on a journey which is transforming The Dell from being a good school to an 'excellent' one and I thank everyone for their contribution.



Ann Holloway  
Chair of Governors

To find out more about our governing body [CLICK HERE](#) or visit our website [dell.monmouthshire.sch.uk](http://dell.monmouthshire.sch.uk) then go to 'Our Teams' >>>> 'Governing Body' or just search for 'governing body'

## Details of the Governing Body

Governorship	Name	Area of Responsibility	Term of Office ends
Chairman – Community	Mrs Ann Holloway	Chair: Statutory Functions Committee Governor with oversight of: Looked After Children, Workforce Re-Modelling and Governor Development Link Governor – Pupil Participation	18/01/2017
Vice Chairman – Community	Mr Andre Haynes	Strategic Development Committee	04/07/2015
Head Teacher	Mr Steve King	Whole School	Permanent
Community	Mr Mike Peckham	Chair: Finance Committee Link Governor - Mathematics	Resigned September 2014
Community	Mrs Lynne Coe	Link Governor – Pupil Participation	Resigned May 2014
Parent	Mrs Heidi Hodgkinson	Link Governor – Sustainable Development Link Governor – Global Citizenship	Resigned January 2014
Parent	Mrs Louise Kennedy	Chair: Learning Environment Committee Link Governor - Welsh	03/11/2017
Parent	Mrs Jennie Edwards	Chair: Learning Standards Committee Governor with oversight of: SEN/MAT Link Governor – FP and KS2	Resigned May 2014
Parent	Mr Russ Clemow	Governor with oversight of: Health and Safety and Premises Link Governor – Science Link Governor - MAT	12/11/2016
Parent	Mr Joff Phelps	Finance Committee Strategic Development Committee Link Governor- e-learning	Resigned July 2014
Minor Authority	Cllr Paul Rutter - Chepstow Town Council	Governor with oversight of: Child Safeguarding	Resigned August 2014
Local Authority	C. Cllr. Ann Webb	Link Governor – Community Engagement	29/07/2017
Local Authority	C.Cllr Peter Farley	Community and External Liaison	19/07/2016
Local Authority	Jo Ferns	Finance Committee Strategic Development Committee Link Governor- Literacy	20/09/2016
Support Staff	Mrs Julie Williams	Finance Committee	25/02/2017
Teacher	Ms Lesa Davies	School Liaison	Retired at end of 4 year term July 2014
Teacher	Mr Mark Adams	Finance Committee	Retired at end of 4 year term July 2014
Local Authority	Vacant x 1		

The clerk to the governing body is Matt Lloyd who works for Monmouthshire County Council. He can be contacted at PO Box 106, Caldicot, NP26 9AN.

The chair of the governing body is Mrs Ann Holloway. She can be contacted via the school office.

## Arrangements for Next Election of Parent Governors

There are currently no vacancies for parent governor posts. When an existing parent governor comes to the end of their term of office, or if they resign mid-term, the school will hold a ballot to elect a new parent governor. At that time, the school will write to all parents advising of the ballot and seeking nominations for prospective candidates from the parent body.

## Comparative Performance Data

This report uses data for 2013 for LA and Wales comparative information

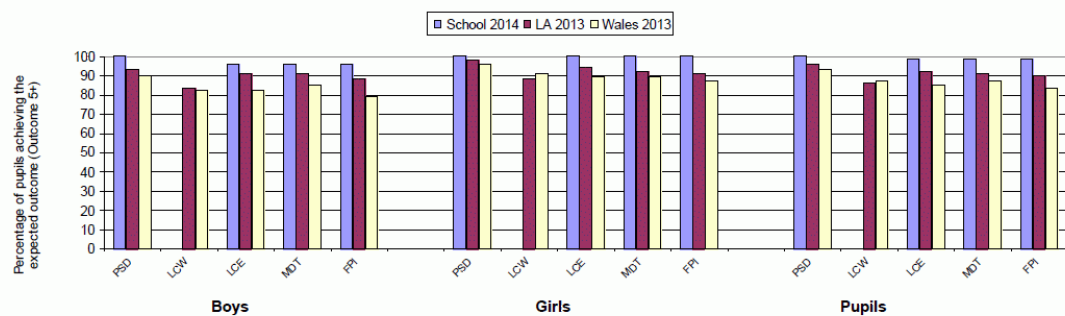
The Dell Primary  
Monmouthshire

LA/School no: 679/2303

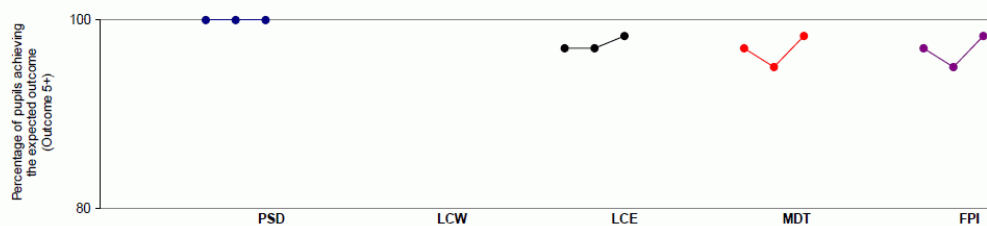
### School comparative information: Foundation Phase Outcomes 2014

Percentage of boys, girls, and pupils achieving at least the expected outcome (Outcome 5+):

	Boys			Girls			Pupils		
	School 2014	LA 2013	Wales 2013	School 2014	LA 2013	Wales 2013	School 2014	LA 2013	Wales 2013
PSD	100	93	90	100	98	96	100	96	93
LCW	0	83	82	0	88	91	0	86	87
LCE	96	91	82	100	94	89	98	92	85
MDT	96	91	85	100	92	89	98	91	87
FPI	96	88	79	100	91	87	98	90	83



### School Performance over time (2010 - 2014)



#### Notes:

1. Areas of learning: PSD = Personal and social development, well-being and cultural diversity; LCW = Language, literacy and communication skills (in Welsh); LCE = Language, literacy and communication skills (in English); MDT = Mathematical development; FPI = Foundation Phase Indicator. To achieve the FPI, a pupil must achieve at least the expected outcome (Outcome 5+) in both PSD and MDT and either LCW or LCE.
2. If there were no pupils eligible for assessment in a subject for a particular year the graph will discontinue and show a gap for that year.

This report uses data for 2013 for LA and Wales comparative information

The Dell Primary  
Monmouthshire

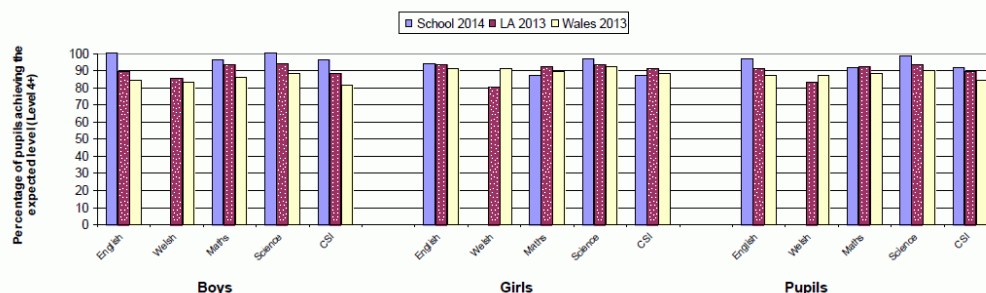
LA/School no: 679/2303

### School comparative information: National Curriculum Assessments 2014

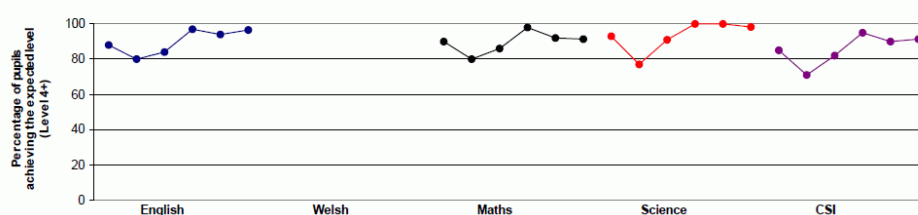
#### Key Stage 2

Percentage of boys, girls, and pupils achieving at least the expected level (Level 4+):

	Boys			Girls			Pupils		
	School 2014	LA 2013	Wales 2013	School 2014	LA 2013	Wales 2013	School 2014	LA 2013	Wales 2013
English	100	89	84	94	93	91	97	91	87
Welsh	0	85	83	0	80	91	0	83	87
Maths	96	93	86	87	92	89	91	92	88
Science	100	94	88	97	93	92	98	93	90
CSI	96	88	81	87	91	88	91	89	84



#### School Performance over time (2010 - 2014)



#### Notes:

- Figures for Welsh refer to attainment in Welsh first language only.
- CSI = Core Subject Indicator. To achieve the CSI a pupil must achieve at least the expected level 4 in both Mathematics and Science and either English or Welsh first language.
- If there were no pupils eligible for assessment in a subject for a particular year the graph will discontinue and show a gap for that year.

To find out more about our academic performance [CLICK HERE](#) or visit our website [dell.monmouthshire.sch.uk](http://dell.monmouthshire.sch.uk) and go to 'Key School Documents' >>>> 'School Performance Data 2013' or just search for 'performance data.'

### School Improvement Targets

These priorities were formulated in July 2013. We aimed to make significant progress on each of these priorities by the end of the academic year.

- In Key Stage 2, raise standards in English, Mathematics and Science at the higher levels;
- Improve standards in Welsh across the school and pupils' awareness of the culture and heritage of Wales;
- Use assessment for learning strategies consistently across the school;
- Develop leadership and management roles and responsibilities, so that procedures and practices across the school are consistent and coherent;
- Improve self-evaluation by adopting a rigorous and systematic approach to the gathering and analysis of first-hand evidence.

To find out more about our school improvement targets [CLICK HERE](#) or visit our website [dell.monmouthshire.sch.uk](http://dell.monmouthshire.sch.uk) and go to 'Key School Documents' >>>> 'School Improvement Plan' or just search for 'school improvement plan'.

## School Attendance Targets

Our actual school attendance in 2013/14 was 96.3%, which was above our target of 95.0%. During the year, there was 3.1% authorised absence and 0.7% unauthorised absence. With 95.8% attendance in 2013/14, Monmouthshire County Council had the highest primary school attendance in Wales. The Welsh average was 94.8% and the South East Wales average was 94.6%.

Our school target for 2014-15 is to maintain this level of attendance while reducing authorised absence to 2.8%.

There were no permanent exclusions in 2013/14 but there were 1.5 days lost to fixed term exclusions in the year.

To find out more about our attendance visit [www.mylowschool.wales.gov.uk](http://www.mylowschool.wales.gov.uk).

## Actions to Promote Healthy Eating and Drinking

During the year, the Eco Team worked on a range of activities to develop healthy eating and lifestyles as part of their action plan for attaining the school's second Green Flag. One activity involved promoting healthy lunchboxes through a 'healthy lunchbox week'. The team also held a number of fruit tuck shop sessions during morning break times. Friends of The Dell sold water bottles for children to use in class. The school serviced and made some improvements to drinking water dispensers in the infant and junior corridors. Pupils in Foundation Phase learned about healthy eating as part of their curriculum work and staff worked with Monmouthshire County Council's Healthy Schools advisor on the forthcoming Whole School Food and Fitness Policy.

To find out more about school dinners visit [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk)

## Financial Statement

### School Budget Share for Financial Year 1st of April 2013 to 31st March 2014

#### THE DELL PRIMARY

##### (a) Age-Weighted Pupil Units

Age Group	Funding Per Pupil £	Actual January 2013 Pupil Numbers	Total Funds Allocated	
3-4	1958	0	-	
4-5	1984	60	119,041.42	
5-6	1984	60	119,041.42	
6-7	1984	60	119,041.42	
7-8	1945	58	112,809.14	
8-9	1945	60	116,699.11	
9-10	1945	56	108,919.17	
10-11	1945	52	101,139.22	
		<u>406</u>	<u>796,690.89</u>	<b>796,691</b>

**(b) Premises and Other Factors**

Building Maintenance	5,725	
Caretaking	16,176	
Cleaning	12,860	
Energy	14,177	
Rates	20,792	
Grounds Maintenance	8,160	
Governors Services	981	
Finance and Management Support Services	1,576	
Central ICT	-	
Maternity	9,338	
Creditor Payments	227	
Personnel Services	2,506	
Joint Leisure Facilities	3,453	
Lifeguards	1,052	
Protection	1,181	
Deprivation	-	
NNEB Funding	18,711	
Threshold	69,585	
Lump Sum	128,310	
	<u>314,811</u>	<b>314,811</b>

**(c) Special Needs**

Lump Sum	23,873	
Band Funding	24,325	
	<u>48,198</u>	
Unit Funding	-	
	<u>48,198</u>	<b>48,198</b>
<b>TOTAL FUNDING</b>		<b>1,159,699</b>

In 2013/14, the school spent 91.5% of its total funding on staffing with £98,355 remaining for the other costs of running the school and supporting learning. The main, non-operational, costs for 2013/14 involved migrating our IT network and the new software and resources that came with this move, resources to support our new maths strategies, equipment for literacy and Foundation Phase as well as music project provision for a number of year groups.

During 2013/14 the school received a gift of £126.40 from the Coventry Building Society as part of their 'Save for Schools' scheme. We also received £8698 from the Friends of The Dell which we used to purchase an adventure trail and play equipment sheds. Finally, we received a donation of £100 from grandparents at the school following a visit they made as part of our Grandparents' Open Afternoons programme.

The school has a policy of not paying expenses to school governors.

To find out more about our budget and funding visit [www.mylowalschool.wales.gov.uk](http://www.mylowalschool.wales.gov.uk).

**Sports and Extracurricular Activities**

Each week, all classes receive one lesson of physical education through Prostars, a professional sports coaching organisation, who cover teachers' statutory non-contact time allocation. Class teachers provide a second PE session, which might (at some time in the year) be a swimming lesson. In 2013, we reviewed our swimming provision to improve efficiency of learning and focussed skills input on the pupils who need them most. After an initial assessment by swimming instructors, only pupils who cannot swim 25 metres continued for weekly lessons. With limited teaching resources, the school wanted to support these

weakest swimmers to achieve the national expectation of swimming 25 metres by the end of Year 6. This arrangement for provision was the most effective to achieve this goal.

Our rugby players won the Chepstow cluster tournament in autumn 2013 while our cricket team took part in the Sudbrook Cricket Club tournament then won three out of four games in the Gwent County finals. Our footballers took part in a number of tournaments coming third in the cluster competition. Our hockey team won all five matches in their Cwmbran tournament and benefitted from two new team kits donated by parent, Mr Daunter. They also had a new goalie kit thanks to a kind donation of £300 from Chepstow Round Table.

Pupils in Years 5 and 6 were part of the winning team in the Bristol Schools' Triathlon while in gymnastics pupils took part in the Kestrel Gym Club tournament with the girls' team coming second. There were individual medals too. Pupils entered the Welsh Schools' Tumble and Vault Competition in Cardiff. The under 11 girls' team came third while the boys team came first. A pupil won first prize in the Welsh Schools Disability Championships as well as gold in the vault.

Pupils took part in and came first in the Chepstow cluster swimming gala as well as swimming in lower and upper Key Stage 2 galas. Mr Nicholas led more pupils in their training as 'Young (sport) Ambassadors'. Working with YAs from Chepstow School, they helped lead sport at The Dell as well as overseeing the collection of 109 Sainsbury's Active Kids vouchers, which added to our sporting equipment. All KS2 pupils completed the Sport Wales Survey 2013 and in chess, players from across the school saw huge successes with school, regional and national representation. The Dell hosted two prestigious national chess tournaments and at the end of the school year, one pupil was chosen to represent Wales in the Global Youth Chess Championships in Durban, South Africa.

Pupils participated in the 'World Cup Quiz' as well as fundraising on Sport Relief Day. The school offered lunchtime or after school clubs for football, rugby, Tae Kwando, cycling, golf, netball, hockey, ultimate Frisbee, chess and stamp collecting. Pupils from across KS2 represented the school in the Chepstow Police Sports and we worked as a school to promote half term and holiday sporting activities at Chepstow Leisure Centre.

During the year, a number of pupils from The Dell represented Wales in cricket, chess, gymnastics and swimming as well as representing Gwent and Newport in rugby.

*To find out more about PE and School Sport at The Dell visit [www.twitter.com/thedellsport](https://www.twitter.com/thedellsport)*

## **Community Links**

The governing body are keen to develop links with the local community and to give pupils a sense of belonging as active citizens in their local, national and global community. We welcomed residents from Severnview Residential Home to our Year 2 Christmas concert while our singers sang at a number of events across the town and beyond including Chepstow Choral Society's Christmas Celebration, Castle Court Nursing Home, Gwent Music Showcase concert and 'Proms at The Castle' on a beautiful summer evening in July. We also welcomed preschoolers to a number of Christmas concerts. Our new Foundation Phase 'Wishing Line' asked parents for specific help and items to support learning.

We established links with Chepstow Bookshop who provided 20 tickets for pupils to have front row seats and meet astronaut Chris Hadfield. We also hosted three author visits to the school, which got children interested in the writing process for a living!

Pupils raised £50.23 for the Royal British Legion through poppy sales, raised £335.70 for Chepstow Food Bank through our Harvest Sale and raised £383.20 for Sport Relief. Pupils also donated over 240 shoeboxes for Chepstow Rotary Club's Christmas appeal.

Pupils visited Severnview Residential Home to plant bulbs for them. Over the course of the year, we welcomed visits from Chepstow Fire Service and Gwent Police who brought their vehicles for children to explore and we had regular visits from PC Finnister, our local Police School Liaison Officer, who worked

with all pupils on focussed aspects of the Gwent Police Core programme.

We continued to run our Family Learning sessions in literacy and numeracy for parents in reception and we held a 'How to drugproof your kids' course for parents across the school while working with a national charity.

In January 2014, we welcomed friends and former staff and pupils of the school to celebrate The Dell's 25th birthday. We also welcomed Shenkyn the goat, regimental mascot of the Royal Welsh Regiment who was the focus of two assemblies the day before the annual Six Nations tournament in which he starred!

Pupils in Year 6 took part in a 'University Challenge' at Lysfaen School in Cardiff and head and deputy boys and girls visited three schools in our 'family' to share and compare learning. Pupils in Year 6 visited Chepstow Drill Hall for a Shakespeare production. Pupils attended book sessions, sometimes led by staff at Chepstow Library. They also visited St. Fagan's Museum, Tintern Old Station, Chepstow Castle, Usk Agricultural College for their 'Countryside experience' day, O2 Arena in London, Caerleon Museum and ruins, Weston super Mere as well as estate agents and travel agents in Chepstow town centre. Year 6 spent two days learning about maths in the real world of horseracing at Chepstow Racecourse.

We strengthened our links with Yankho Elementary School in Malawi through sponsoring two pupils and paying for their school uniform and we held a 'Red, Green and Black Day' to raise money to replace the school's toilet block and install flushing lavatories.

We welcomed staff from a number of primary schools in Monmouthshire, Newport and Torfaen who came to see how we work in a number of areas from Foundation Phase provision to IT infrastructure. We also welcomed Chepstow Male Voice Choir for our Eisteddfod celebrations. Finally, we held more learning walks for parents to learn about aspects of the school in detail and we introduced 'Grandparents' Open Afternoons' for them to see how their loved ones spend their days.

*To find out more about our community work visit [www.twitter.com/thedellcommunity](https://www.twitter.com/thedellcommunity)*

## **The School's Curriculum and Organisation of Teaching**

The school follows the national (Wales) programme of study for pupils aged 3-19 years. It is made up of the following seven areas:

- The Foundation Phase
- Skills development
- The national curriculum (Key Stage 2)
- Personal and social education
- Sex education
- Careers and the world of work
- Religious education.

The school curriculum is learner focussed, places an emphasis on skills development and ensures that it is appropriate for the specific needs of Wales.

Children join The Dell when they are four, going on five, and for their first three years are taught the Foundation Phase Framework curriculum. This consists of seven areas of learning:

- Personal and Social Development, Well-being and Cultural Diversity
- Language, Literacy and Communication Skills
- Mathematical Development
- Welsh Language Development
- Knowledge and Understanding of the World
- Physical Development
- Creative Development.

At the end of Year 2, all pupils are assessed on the three core areas of Language and Communication, Mathematical Development and Personal and Social Development. Nationally pupils are expected to achieve Foundation Phase Outcome 5 at the end of Year 2. More able pupils should achieve Foundation Phase Outcome 6. In Foundation Phase, on any given day, children experience a carefully planned mix of indoor and outdoor learning. These activities will also have a mixture of teacher or teaching assistant led learning as well as independent group learning. All pupils in Reception had whole class lessons each week where they were taught to play the violin or cello by teachers from Gwent Music.

At age seven, going on eight, pupils move on to Year 3. Learning in years 3 - 6 (Key Stage 2) is planned using the National Curriculum, which was last updated in 2008. This curriculum has a clear focus on teaching of skills and covers maths, English, science, Welsh as a second language, history, geography, physical education, art and design, music and technology. Alongside this statutory curriculum, teachers use the non-statutory Skills Framework to build in progressive skills across each area. In 2013, the Welsh Government issued the Literacy and Numeracy Framework which aims to ensure that all pupils have a strong understanding of literacy and numeracy skills across the curriculum and are able to apply them to real life situations. In every lesson, children are exposed to literacy, numeracy, Welsh and information technology skills.

At the end of Year 6, all pupils are assessed on the four core areas of English, maths, science and Welsh. Nationally pupils are expected to achieve NC Level 4 at the end of Year 6. More able pupils should achieve NC Level 5 or occasionally higher.

During 2013/14, approximately 7% of pupils were registered as having an additional educational need. Around 68% of these pupils' needs were met by their class teacher and/or teaching assistant ('School Action'), 18% of these pupils received additional support from outside the school ('School Action +') and 14% of these pupils were in receipt of a statement of additional need. In all cases, apart from occasional withdrawal, all pupils with additional educational needs were taught alongside other pupils in the classroom. We worked with colleagues at Monmouthshire County Council and another school to support one pupil for part of the year.

*To find out more about our curriculum and learning at The Dell [CLICK HERE](http://dell.monmouthshire.sch.uk) or visit [dell.monmouthshire.sch.uk](http://dell.monmouthshire.sch.uk) and go to the 'Learning' page.*

## **Planning for, Monitoring and Ensuring Progress**

In autumn term 2013, the school introduced a process for setting challenging targets for pupils to achieve as well as a system for monitoring progress from Reception to Year 6 (see below).

### **Setting Milestones**

- In Foundation Phase we look at each child's Baseline Assessment data at half term in their summer term and use it, alongside assessments and professional judgement, to set a MINIMUM end of FP outcome in LLC and MD. We then use the FP Progress Predictor to produce MINIMUM progress milestones for the end of each term in Years 1 and 2.
- At the start of Year 1 teachers set a MINIMUM end of FP outcome for PSD. We do not track this aspect though this target can be amended at any time.
- In Key Stage 2 we take each pupil's End of FP outcomes for LLC and MD and we use the KS2 Progress Predictor to produce MINIMUM end of KS2 levels for English and Maths. We then use the Predictor to set end of term and end of Year milestones for the four years in KS2.
- Because there is no assessment data for Welsh Second Language, teachers in Year 3 will produce MINIMUM end of KS2 levels by half term (or target setting deadline) and set end of term and year milestones using the Progress Predictor.

## Reviewing Milestones

- At the end of each term all teachers will review their pupils' milestones. They will tick the milestone if it has been achieved or exceeded. They will mark with 'E' if they have been exceeded.
- At the end of Year 4/start of Year 5, teachers will work together to review each child's milestones and 'up level' as appropriate. At this point teachers identify pupils who might achieve level 6 (targeting Level 6 prior to this would not have been an option based on end of FP data alone).
- Teachers repeat this process at the end of Year 5/start of Year 6.
- At the end of Year 3, having had a year of working in Key Stage 2, teachers will review targets and may, in a very few cases, lower milestones. This will be the case for pupils who just managed to attain a FPO6 but who would not easily manage to attain a Level 5 at the end of KS2. (This is due to disparity between FPO6 and NC Level 3)

LLC = Language, Literacy and Communication, MD = Mathematical Development, PSD = Personal and Social Development, FP = Foundation Phase, KS2 = Key Stage 2, FPO = Foundation Phase Outcome

*To find out more about our Milestones process [CLICK HERE](#) or visit [dell.monmouthshire.sch.uk](http://dell.monmouthshire.sch.uk) and search for 'milestones'*

## The Language of the School

English is the everyday working language of the school. All pupils are taught through the medium of English.

## Use of Welsh Language

Welsh language skills are taught in every class. Initially, much of the teaching takes place through incidental language during the course of the school day. Staff encourage pupils to use Welsh for everyday routine questions and requests as well as to hold simple conversations with other pupils and adults. Opportunities are given to develop pupils' oracy, reading and writing skills. We aim to create a Welsh ethos through introducing to children the history, art, music and geography of Wales. During 2013, the headteacher introduced a weekly 'Mr King's Monday Welsh Quiz' which focussed on a different aspect of Wales and Welshness (eg: towns, cities, mountains, national parks, wildlife, music, food etc). No pupils are exempt from Welsh language learning as this is part of the statutory National Curriculum in Wales.

To find out more about Welsh at The Dell visit [www.twitter.com/thedellwelsh](https://www.twitter.com/thedellwelsh) or go to our website and search for 'Welsh'.

## New Policies Adopted in 2013/14

During 2013/14 the Governing Body adopted a number of policies. At the start of the academic year, governors adopted the Safeguarding and Health and Safety policies put forward by the school. These statutory policies must be reviewed and adopted annually by every school's governing body. They detail processes in these two key areas of the school's work. In addition, governors adopted the new regional model pay policy. Again, schools are required to review their Pay Policy every year. This policy introduced performance related pay for teachers and was adopted in the summer term. In addition, the governing body adopted an updated complaints policy which was based on a new regional model policy.

## Term Dates and Session Times

	2011-12	2012- 13	2013- 14	2014- 15	2015- 16
Term Begins	Fri 02/09/11	Mon 03/09/12	Mon 02/09/13	Mon 01/09/14	Tues 01/09/15
Half Term Begins	Mon 24/10/11	Mon 29/10/12	Mon 28/10/13	Mon 27/10/14	Mon 26/10/15
Half Term Ends	Fri 28/10/11	Fri 02/11/12	Fri 01/11/13	Fri 31/10/14	Fri 30/10/15
Term Ends	Tues 20/12/11//	Fri 21/12/12	Fri 20/12/13	Fri 19/12/14	Fri 18/12/15
<b>AUTUMN TOTAL</b>	<b>73 days</b>	<b>75 days</b>	<b>75 days</b>	<b>75 days</b>	<b>74 days</b>
Term Begins	Tues 03/01/12	Mon 07/01/13	Mon 06/01/14	Mon 05/01/15	Mon 04/01/16
Half Term Begins	Mon 13/02/12	Mon 11/02/13	Mon 24/02/14	Mon 16/02/15	Mon 15/02/16
Half Term Ends	Fri 17/02/12	Fri 15/02/13	Fri 28/02/14	Fri 20/02/15	Fri 19/02/16
Term Ends	Thurs 05/04/12	Fri 22/03/13	Fri 11/04/14	Fri 27/03/15	Thurs 24/03/16
<b>SPRING TOTAL</b>	<b>63 days</b>	<b>50 days</b>	<b>65 days</b>	<b>55 days</b>	<b>54 days</b>
Term Begins	Mon 23/04/12	Mon 08/04/13	Mon 28/04/14	Mon 13/04/15	Mon 11/04/16
May Day	Mon 07/05/12	Mon 06/05/13	Mon 05/05/14	Mon 04/05/15	Mon 02/05/16
Half Term Begins	Mon 04/06/12	Mon 27/05/13	Mon 26/05/14	Mon 25/05/15	Mon 30/05/16
Half Term Ends	Fri 08/06/12	Fri 31/05/13	Fri 30/05/14	Fri 29/05/15	Fri 03/06/16
Term Ends	Thur 19/07/12	Mon 22/07/13	Mon 21/07/14	Mon 20/07/15	Weds 20/07/16
<b>SUMMER TOTAL</b>	<b>59 days</b>	<b>70 days</b>	<b>55 days</b>	<b>65 days</b>	<b>67 days</b>
<b>Academic Year Total</b>	<b>194 days</b>	<b>195 days</b>	<b>195 days</b>	<b>195days</b>	<b>195 days</b>

	Foundation Phase Reception, Year 1, Year 2		Key Stage 2 Year 3, Year 4, Year 5, Year 6	
	BEGIN	END	BEGIN	END
<b>MORNING SESSION</b>	9.00am	12.00pm	9.00am	12.00pm
<b>AFTERNOON SESSION</b>	1.15pm	3.30pm	1.00pm	3.30pm

Within a normal working week the number of hours spent on teaching is:

Foundation Phase	23 hours 20 minutes
Key Stage 2	24 hours 35 minutes

## Changes to the School Prospectus

Apart from updating staff and governor names and current costs for school meals and after school club fees, there were no changes to the school prospectus.

To download our latest school prospectus [CLICK HERE](#) or visit [dell.monmouthshire.sch.uk](http://dell.monmouthshire.sch.uk) then go to the 'Key School Documents' page.

## Provision of Toilet Facilities

There have been no changes to the number of toilets during the year though we worked with Regent, the contractor who undertakes cleaning and caretaking, to address issues of cleaning and design which were having a negative impact on the toilets. We introduced new toilet roll dispensers to address management of replacing toilet paper and we undertook a number of surveys to monitor how clean the toilets were through the year. This work continues.

## Meetings held Following a Parental Petition

No meeting was held under Section 94 of the School Standards and Organisation (Wales) Act 2013.



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