



The Dell PTA Finance Report (2017-2018)
 Annual General Meeting
 18 October 2018

We have had another successful year of fund raising for the school which has allowed the purchase of much needed equipment and covered the cost of other activities and training. The events we have put on continue to be well supported and enjoyed by the school. We are also fortunate to have won a number of grants, thanks to Janet Hopkins.

Balance of Account

The current balance stands at £5,561.17.
 The balance at the 2017 AGM was £4,214.

Grant Update

Tesco (Groundwork UK) £5,000

We won this grant in the last academic year, but only received the initial instalment in September 2017. The final instalment was paid in March 2018 following the completion of 5 climbing ramps installed in the school field.

Charities Trust (Aviva) £500

We were unsuccessful in this bid, but still received £500 as consolation for all the work that had been put in. The PTA received this money in February 2018 and it will go towards improving the school's outdoor learning facilities.

Earnest Cook Trust £840

We won this grant in June 2018 and the money will be spent on more equipment for forest schools.

Total £6,340

Profits from Fundraising Events and Activities (2017-2018)

Our largest income came from the Christmas and Summer fayres which raised £1,690 and £1,954 respectively. The 3 school discos also raised £1,543.76 in total.

A number of other fund raising activities have also taken place throughout the year, which have given our funds a significant boost. This year we introduced an Easter fayre and raffle which raised over £400 along with the treasure hunt.

The school lottery continues to provide a good regular source of income, even though the uptake is still relatively low.

Event/Activity	PTA Lead	Amount
Autumn Disco	Vanessa Hathaway	£665.40
Quiz Night	Anna Evans	£163.95
Christmas Cards	Bev Laurie	£81.50
Christmas Fayre	Liz & Steve	£1,690.00
Spring Disco	Vanessa Hathaway	£582.60
Easter Fayre	Liz Gibbon	£248.00
Easter Raffle	Liz Gibbon	£130.00
Easter Treasure Hunt	Rhian Burrows	£40.00
Rags to Riches	Liz Gibbon	£77.75
Mother's Day Gifts	Liz Gibbon	£308.80
Cake Stall at Dell Pk Fun Day	Liz Gibbon	£60.00
Summer Production and Sports Day Refreshments	Liz Gibbon	£217.50
Summer Fayre	Liz & Steve	£1,954.00
Summer Disco	Vanessa Hathaway	£344.00
Second Hand Uniform	Jenny Byrne	£278.50
School Lottery	Steve Curran	£728.30
	Total	£7,570.30

Items and Activities Funded (2017-2018)

We haven't funded any major projects this year compared to the significant expenditure we incurred last year. Our largest outlay has been the installation of the climbing ramps that were funded by the Tesco grant.

However, we have still financed a range of activities that have benefitted the whole school as well as supporting individual year groups and clubs.

Item/Activity	Amount
Whole school	
Technique membership	£245.83
Bike Racks	£127.11
Snacks for pantomime trip	£268.90
Climbing ramps	£5,000.00
Forest schools equipment	£746.74
Mindfulness training for Miss Cass	£385.00
Children's Scrapstore membership	£124.08
Year groups	
Teepee team building day (Year 3)	£200
Reading corner furnishings (KS2)	£814.09
Gardening club (Year 2)	£29.71
Leavers books (Year 6)	£500.00
Clubs	
Chess club – contribution to tournament expenses	£310.00
Scrabble club – 10 scrabble sets	£169.50
Total	£8,920.96

Expenses	Amount
PTA Membership	£117.00
Lottery Licence for raffles	£40.00
Padlock for shed	£10
Total	£167.00

Current Breakdown of Treasurer's Role

1. Keep a record of money coming in and going out the PTA bank account and provide a monthly report.
2. Provide floats, count and bank money and reimburse expenses incurred for school fayres, discos and other events.
3. Provide cheques for invoices received from the school office and general expenses (requires 2 signatures).
4. Pay in money to the bank from other fund raising activities.
5. Apply for alcohol licence for events where alcohol will be served (quiz night, summer productions and summer fayre).
6. Renew our small society lottery licence annually (due in December, ref GLR275) and submit a lottery returns form for the school raffles.
7. Provide details of total income and expenditure for the Charities Commission annual return.

Administration of Account

Monthly reports are available which itemise all our incomings and outgoings (see attached).

Signatories on the account are currently Katherine Matthews (Treasurer), Clare Giordmaine and Kate Godwin Tate. Katherine and Clare also have access to Barclays Online Banking System. Clare is no longer on the PTA and therefore this should be reviewed.

I would be happy to stand down as Treasurer this year and am willing to provide support to anyone that would like to take on the role.

Katherine Matthews
The Dell PTA Treasurer